

## **Reservation Form**

DATE:

10:	The Okura Prest	e Okura Prestige Taipei				EL: 886-2-2181-5132 FAX: 886-2-2181-5152					
	E-mail: <u>reservations@okurataipei.com.tw</u> / E-mail: <u>jason.kuo@okurataipei.com.tw</u>										
Guest Name											
Last Name:					First Name:						
TEL:	FAX :				E-mail:						
Reservation Detail :											
Check in:	eck in: YY/MM/DD Check ou				YY/MM/DD						
Room Type		Prestige King (6-14F,44m²)				Okura Prestige King (15-19F,44m²)					
Special Rate	□NT\$7,	□NT\$7,360 Include Tax / Per night With 1 brea				$\square$ NT\$8,510 Include Tax / Per night With 1 breakfast					
Transportation Service											
Car Type	PAX	SONGSHAN (TSA)		TAOYUAN (TPE)			Flight Detail			PAX	
BENZ / BMW	Max 3	☐ NT\$2,100(one way)		☐ NT\$3,300(one way)		ARR :		:		PAX	
VAN	Max 6	☐ NT\$2,500(one way)		☐ NT\$4,000(one way)		DEP:		:		PAX	
*Extra breakfast fee:NT\$780+10% per pax											
Billing	I / We will settle the account before the departure of the above guest(s) by the following payment method:										
①Credit Card	Please fill the following information, and please send it to Hotel before check-out										
Card Holder's Name : Credit Card : □ VISA □ MASTER □ AE □ JCB □ DINERS											
Card No.: Ex						Expiry Date: (MM/YY)					
Signature : (Must be same as credit card)											
②International Wire											
Bank Account Name: Chang Hong Rong Enterprise Co., Ltd. Banker Name: Cathay United Bank Fu Hsing Branch											
Account No.: 018-03-5895899 Bank Code: 0130187 SWIFT Code: UWCBTWTP Add.: 248 Sec.3 Nanking E.Rd., Taipei Taiwan R.O.C.											
Remarks											

\*Check in time is 15:00 and Check out time is 11:00 Noon.

\*No-show and Cancellation Policy: Cancellation is required 1 day before the guest's arrival date (before local time 4pm).

If guest does not cancel room reservation at least 1 day before arrival date or not check in on the arrival date, one night room charge will apply to the above credit card numbers.

\*\*Please provide the flight details if airport transportation is required. To cancel airport pickup, a minimum of 3 hours is required. In the event that notice is not provided, the full price of the airport pick up will be charged to the client or to the company.

The Okura Prestige Taipei 9 Nanjing E. Rd., Sec. 1, Taipei, Taiwan 10450

台北市南京東路 1 段 9 號 http://www.okurataipei.com.tw